

WHAT IS SPACE-A TRAVEL?

Space A travel is a privilege for Uniformed Service Members and their dependents to travel aboard Military aircraft. Space available passengers travel only after all duty passengers and cargo have been accommodated. Upon registration, passengers are designated a category of travel. Space A travelers must be patient and flexible, as flight opportunities may change or be cancelled. It is important for travelers to have sufficient funds available to complete travel using commercial transportation if necessary.

Phone: 518-344 -2343

Fax: 518-344-2537

Email:

109.AW.Space.A.Travel.Requests.org@us.af.mil
Spa

For more information visit AMC travel website or contact a passenger service representative.

<https://www.amc.af.mil/AMC-Travel-Site/>

HOW DO I REGISTER?

Passengers may register for a Space Available flight in person at the passenger terminal and/or may also sign-up in writing by facsimile, mail, or E-mail. Fax: **518-344-2537**. Mail: address listed on front of pamphlet.

Email:

109.AW.Space.A.Travel.Requests.org
@us.af.mil

Sponsors who register in person for family members traveling with them should present all required documents. Identification cards, passports, immunization records, and visas when required by the DoD Foreign Clearance Guide. Travel documents must be presented when selected for travel.

When signing up in person, passengers may use forms available in the air terminal. After submitting form, the date and time of sign up will be annotated.

HOURS OF OPERATION

The Space A Travel Office normally has a representative available Monday - Friday from 0700 - 1130 and 1230 - 1530. In the event a passenger service representative is not available, and no personnel are available to assist you, please leave a message and someone will get back to you.

ADDITIONAL INFO

- Billeting is not available on base; however, there are several hotels in the local area.
- Meals are normally not provided or available at the air terminal. Vending machines and coffee is available for purchase, however it is in small quantity.
- Military transportation off base is not provided by installation; however, taxi services may be used at passenger expense.
- Phones are available to contact local taxi services and hotels, if required.
- Appropriate clothing is required when traveling through passenger terminal. Open toed shoes and clothing with offensive writing or pictures are prohibited.
- All flights are subject to change or cancellation depending on the mission requirements.
- Please be patient and flexible when traveling Space Available.

WHERE CAN I TRAVEL?

ACTIVE DUTY / AGR: Worldwide travel is permitted. Spouses and dependents are permitted travel when accompanied by their military sponsor.

RETIREES: Worldwide travel is permitted for retired component members with a DD Form 2 (Blue identification card). Spouses and dependents are permitted travel if accompanied by their military sponsor.

Disabled Veterans: CONUS travel permitted to authorized veterans with a permanent service-connected disability rated as total and their dependents (when accompanied by sponsor).

RESERVE/NATIONAL GUARD: CONUS Travel only. ** Spouses and dependents are NOT permitted travel **

*The definition of CONUS includes the United States, Alaska, Hawaii, Puerto Rico, the US Virgin Islands, Guam, and American Samoa.

**Dependents of Active Duty, Guard, and Reserve members, deployed 120 or more consecutive days, are authorized to fly Space-A unaccompanied in category IV.

***Lithium-ion batteries are limited to 100-watt hours and are not allowed in checked baggage as spares.

***Larger lithium-ion batteries are limited to 160-watt hours with airline approval and are not allowed in checked baggage as spares.

***Lithium metal batteries are limited to 2 grams or less and are not allowed in checked baggage as spares.

FORMS REQUIRED FOR REGISTRATION:

AMC Form 140, Space A travel request

DD Form 1853, Verification of Reserve Status

AF Form 988, leave authorization form

CATEGORIES OF TRAVEL

- **CAT I** - Civ or Mil Dependent on Emergency Leave
- **CAT II** - Environmental Morale Leave (EML)
- **CAT III** - Active Duty on Ordinary Leave
- **CAT IV** - (EML) Unaccompanied Dependents
- **CAT V** - Permissive TDY or TAD / Student Travel / Overseas Command-Sponsored Dependents
- **CAT VI** - Retired Military & Dependents / National Guard & Reserve members

SPACE-A PROGRAM



<http://www.109aw.af.mil>

109th Air Transportation Function

1 AIR NATIONAL GUARD NY
STRATTON ANGB
SCOTIA, NY 12302-9752

BLDG 20